

**PTO General Meeting- Detroit Grille House**

**10-13-21**

**Start time: 7:35 pm**

**Meeting called by: Cheryl Ziarko, President**

**In Attendance:** Cheryl Ziarko- President, Amy Catlin- Vice President, Melissa Waltereit- Treasurer, Tracy Watton- Secretary, Rachele Wood- Book keeper, Mr. Johnson- Principal, Erica Helwig, Jenny Ellis, Jeremy Palmer, Denny Ziarko, Jeff Watton, Michael Wood, Kathryn Bauss, Christins Saari, Sarah Surowiec, Andrea Ehrenberg, Christine Wehrwein, Kate Jimenez, Susan Seldan-Bann, Chanele Lovelace, Jaimie Line, Brian Line, Amanda McKeehan, Liz Landry, Brian Catlin, Samantha Allgood, Val Gawel, Carinna Kelly, Shaunna Batista, Joe Maddigan.

**Update to bylaws:**

- Must be present to vote or on a zoom call for vote to count.
- Secretary is to do the monthly newsletter.
- The President of the PTO will now be the 2<sup>nd</sup> signature on checks to prevent fraud/safeguard.
- President to do the agenda for each meeting.
- The PTO will purchase PTO insurance each year. The insurance was purchased this year in the amount of \$644.00 for one (1) year.
- Board meetings can be attended via in person or on a conference call.

**Trunk or Treat:**

- Trunk or treat will be held at Lombardo Park, located at 22 Mile Road and Van Dyke Freeway. We cannot use the school for the restrooms, Mike Adams of Parks and Recreation will make sure the restrooms are open for use. The PTO flyers will be turned into the PTO mailbox in the front office. The committee heads will ask Shelby Township Police Department to join us, or at least do a drive through.

**Skate Night:**

- First Skate Night is October 15<sup>th</sup> at The New Rink from 5-7pm.

**Restaurant Night:**

- The first restaurant night will be held at Guidos Pizza, located at 25 and Dequindre on October 20<sup>th</sup> from 4-9 pm. Guido's will be donating 20% of the proceeds from that night. No flyer is needed to show proof, any customer can put their receipt into the Roberts Elementary jar for credit.
- Restaurant night for Chipolte that was being held in November, was cancelled due to they will be short staffed.

**Birthday Sign:**

- Flyers are being sent home for parents to have their students name on the saying, wishing them a "Happy Birthday". Kellie from the front office will be inputting names and the dates in. In the event that the school closes, the names will be posted on the Roberts PTO Facebook page.

**Recess Supplies:**

- Each classroom received a bag of recess balls, that had a football, basketball, volleyball, soccer ball, bounce ball and a pump today for the students.

**PTO Events:**

- Per meeting with Mr. Johnson on October 1<sup>st</sup>, all events must be held outside of Roberts School. No events can be held at the school.

**Introduction of New Candidates:**

- The positions of Treasurer and Book keeper are opened.
  - o Amanda McKeenan and Andrea Ehrenberg for Treasurer
  - o Andrea Ehrenberg and Liz Landry for Book keeper
- Candidates introduced themselves.

**Old Business:****Gaga Pits:**

- The upper playground Gaga Ball pit is up and almost finished. The Gaga ball pit in the lower playground will be installed and the upper playground will be finished on Saturday, October 16<sup>th</sup>. A message will be put on the PTO Facebook page, that volunteers are needed to help with the Gaga Ball Pits.

**Wagons:**

- Collapsible wagons were purchased for the new teachers and was delivered to them.

**Sound System:**

- An emailed has gone out to Mr. Gress to confirm what else is needed to finish purchasing the rest of the sound system that was voted on in the 19/20 school year. We will await to hear from him.

**Budget:**

- The line items on the budget have been minimized, due to the fact that many years ago, the PTO lost their non-profit status. A break down of each line items had to be put on the budget, this was to show exactly where money was be distribute to. The non-profit was reinstated, and the PTO was put on a 5-year probation period. The PTO is out of that perior and is going to simply the budget.

**Fund A:**

- Fund A will be given to the school. A check will be written to Roberts Elementary from the PTO, the funds will be going into a district internal account for Roberts Elementary. This budget will be overseen by an implementation team. The implementation team consists a teacher from each grade level. The team will bring back to their coworkers the ideas, for them to choose what the students and teachers need. This fund covers all expenses associated with Specials, Classrooms and School Organizations.

**Fund B:**

- Fund B will be given to the school. A check will be written to Roberts Elementary from the PTO, the funds will be going into a district internal account for Roberts Elementary. This fund will be overseen by the Student Leadership Team. This fund covers all expenses associated with the Student Leadership Team and Student rewards.

**Voted on the new budget done by ballot vote:**

- No= 20 votes
- Yes= 7 votes
- New budget did not pass.

**Motions and votes:**

- Due to the new budget not passing and wanting to move forward with fundraising, Media Center Robots, and IXL/Razz kids. Motions and votes are needed to move forward with these items:
  - **Trunk or Treat:**
    - Motion called to provide Trunk or Treat \$200 in the budget for supplies: by Cheryl Ziarko
    - 2<sup>nd</sup> to motion: Mike Wood
    - All In favor: 29
    - All who Object: 0
    - Motion Passed
  - **Coding Robots:**
    - Motion called to give \$1000.00 to Media Center to purchase more coding robot supplies: by Christine Wehrwein
    - 2<sup>nd</sup> to motion: Mike Wood
    - All in Favor:2
    - All who Object: 27
    - Motion did not Pass
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- **IXL/Razz Kids:**
  - Motion called to spend \$5500.00 to purchase IXL and Raz kids for the 2021-2022 school year: by Jeremy Palmer
  - 2<sup>nd</sup> to motion: Amy Catlin
  - All In Favor: 29
  - All who Object:0
  - Motion Passed

**New Positions PTO Board Members:**

- Amanda McKeehan- New Treasurer
- Liz Landry- New Book Keeper

The budget will be looked over again by the PTO board, Mr. Johnson and the teacher liasons at another meeting, yet to be determined. After this meeting, another general PTO meeting will be set up, to vote on another budget.

Meeting ended: 9:25 PM